

WORK PLACEMENT

EMPLOYMENT CONTRACT FOR PRACTICAL TRAINING

agreed

between,

referred to hereafter as “the employer”

and....., birthdate,

Student at the.....

(Name of the school)

Legally represented by

Address, Phone.....

§ 1

The employment contract is agreed in fulfilment of the workplace as required by the national curriculum for (Name of the school) in Austria, (referred to hereafter as “the college”). It is to lay down the duties and rights of both contracting parties. The purpose of the practical training is to complement the knowledge and skills acquired by the trainee in practical subjects taught at the college.

§ 2

The work placement – compulsory practical training – takes place at

.....

(Name of hotel, department)

§ 3

The work placement begins..... (Date) and ends..... (Date)

The working time per week is.....hours.

§ 4

The employer agrees to offer the trainee the opportunity to become familiar with such.....as reception procedures, housekeeping, kitchen operations, guest services and other related support activities associated with hotel management. Furthermore, the employer agrees to employ the trainee exclusively with tasks serving the purpose of the practical training, to systematically introduce him/her into the organization of the hotel and to make him/her aware of occupational hazards and hotel safety.

The employer agrees to instruct the trainee to be punctual, to act in a professional manner towards guests and staff. In case of any unusual occurrences, the trainee’s parents may be informed by the employer.

The employer agrees to cooperate with the college and/or its representatives during the time indicated above. In case free accommodation cannot be provided, the employer agrees to assist the trainee in organising their own accommodation that poses no threat to their health and safety.

